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| عنوان العقد: | [أدخل عنوان العقد] |  |  |
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| **رقم العقد** | [أدخل رقم العقد] |  |  |
| **المقاول:** | [أدخل اسم المقاول] | **تاريخ التسجيل:** |  |

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| سجل المراسلة الصادرة | | | | | | | | | | | | | |
| رسالة الجهة الحكويمة | | | الموضوع: | الفئة |  | مطلوب الرد | | إخطار التغيير/ أمر التغيير | الرد حسب تاريخ الاستحقاق | رد المقاولين | | | |
| المرجع | مؤرخ | مُنشِئ الوثيقة | نعم | لا | الرد بتاريخ | المرجع | مؤرخ | التأخير في الرد |
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